

2019 SMYT Participant Information Packet

FREQUENTLY ASKED QUESTIONS

Registration Requirements (Open April 30-May 17)

Enrollment is complete upon receipt of payment AND one registration form per child prior to auditions. There are no exceptions or refunds. SM resident fee is \$89 (\$79 for multi-family same residency) and non-resident fee is \$99 (\$89 multi-family same residency). Registration is available online, over the phone, or in person. Registration fees and show tickets pay for licensing fees, staff, set materials, T-shirts and other program and operational expenses.

Contacts

Main Contact: SMPAC Director, Rachel Sorce (rsorce@sdsd.k12.wi.us, 414-766-5048)

SMPAC Technical Director, Nick Da Via (ndavia@sdsd.k12.wi.us, 414-766-5293)
(Set design, lights, sound, tech crew schedule.)

SMPAC Box Office & Marketing Director, Michelle Majerus-Uelmen (mmajerus-uelmen@sdsd.k12.wi.us, 414-766-5049)
(Enrollments, show tickets, payments and orders.)

SMYT Directors Junior Cast, Sarah Horstmann AND Senior Cast, John Christensen
(Auditions, cast and ensemble parts, acting, music or anything performance-related.)

PAC Building Access

Use door #9 to access the PAC for all auditions, rehearsals and performances. Door #9 will be unlocked 30 min before scheduled events and locked afterward for building security in accordance with SDSM policies. Please plan accordingly.

Auditions & Mandatory Parent Meeting

(SMPAC, 901 15th Ave., South Milwaukee. Park in NW lot and use door #9.)

Ages 6-11 (prior to July 1) Junior Cast

Monday, May 20, (Last names A-L, 5-6:30 pm; M-Z 6:30-8 pm)

Make up: Tuesday, May 21, 4 pm. Make note on form under conflicts if you plan to attend.

Ages 12-18 (prior to July 1) Senior Cast

Tuesday, May 21, 5-8 pm

Make up: Tuesday, May 28, 5:30 pm. Make note on form under conflicts if you plan to attend.

One adult per family must be present. Students may leave after their audition. Participants will learn a short passage during the singing audition. Music will be provided the day of auditions. You may be asked to read. Speak loudly, smile, show good behavior, and enjoy the audition. Keep an open mind about which part you are cast. Not everyone can be the lead. Trust the director's judgment, the director is casting an ensemble, not just one or two roles. Everyone who auditions will receive a part. All members are important. Watch web for audition info.

Cast Assignments

Remind your child that everyone's contribution is important. Each role impacts the entire production. Once they are assigned their role, encourage your child to create a back story to their character for fun. Cast lists will be posted at www.southmilwaukeepac.org/youth-theatre/ and on the bulletin board outside the box office by June 3. There are two casts for the Juniors (ages 6-11). Make note of your child's cast once list is posted.

Additional T-Shirt Orders

One student T-shirt is included for each participant. Student sizes are collected on the registration form. Additional t-shirts are \$15. Order online or use form included in this packet **due with payment to Box Office Drop Box or ordered online by the Wednesday of the first week of rehearsal**. Late orders not accepted.

Additional forms also available at southmilwaukeepac.org/youth-theatre | Box office: 414-766-5049 (call for hours)

2019 SMYT Participant Information Packet

Rehearsals (SMPAC, 901 15th Ave., South Milwaukee. Park in NW lot and use door #9.)

Please send your child to rehearsal well-rested and well-fed. Avoid sugary snacks. Encourage your child to review scenes in front of you. For \$10 we'll order you a music practice CD (copyright by production company and cannot be duplicated). These are not mandatory, but suggested. See form in this packet for details. Place a copy of rehearsal schedule on your fridge. Rehearsal schedule at southmilwaukeekeepac.org/youth-theatre/ and in this packet. Attend all rehearsals. If unable to attend, email rsorce@sdsd.k12.wi.us. Schedule changes are announced at rehearsals.

Code of Conduct & Safety

Our mission is to create a safe, respectful and collaborative environment for students to learn the values and life skills of teamwork, confidence, honesty, kindness, perseverance and responsibility through the performing arts. Our code of conduct is simple. 1) Attend rehearsals. 2) Pay attention and follow instructions. 3) Practice, do your best and have fun. For safety, all cast members should wear closed-toed shoes for rehearsals and strike (no sandals). Cast and crew must follow these guidelines in order to participate.

Ages 6-11 Schedule

Auditions & Mandatory Parent Meeting:

Monday, May 20 (Last names A-L, 5-6:30 pm; M-Z, 6:30-8 pm)

Regular Rehearsals:

Begin June 17, see calendar for specific dates and times

Dress Rehearsals/Tech Week:

Begins July 15

Car Wash Fundraiser:

Saturday, July 13, 10-1 pm

SM Downtown Market Appearance:

Thursday, July 18. Meet at 3 pm by the market stage, 11th & Milwaukee Aves., SM (practice at SMPAC after)

Performances:

House Cats: Saturday, July 20, 1 pm (cast arrive 11:30 am), cast party after show until 3 pm

Alley Cats: Saturday, July 20, 6 pm (cast arrive 4:30 pm), cast party after show until 8 pm

Ages 12-18 Schedule

Auditions & Mandatory Parent Meeting:

Tuesday, May 21, 5-8 pm

Regular Rehearsals:

Begin June 24, see calendar for specific dates and times

Dress Rehearsals/Tech Week:

Begins July 29

Car Wash Fundraiser:

Saturday, July 13, 10-1 pm

SM Downtown Market Appearance:

Thursday, August 1, arrive 3:30 pm, 11th & Milwaukee Aves., SM

We'll have practice at SMPAC after the market until 9 pm

Performances:

Friday, August 2, 7 pm (Cast arrive 5:30 pm)

Saturday, August 3, 7 pm (Cast arrive 5:30 pm)

Sunday, August 4, 2 pm (Cast arrive 12:30 pm), cast party after the show

Mandatory set strike for all cast after show (approx. 2 hour set tear down)

2019 SMYT Participant Information Packet

Fundraisers & Appearances

SMYT fundraisers such as the Car Wash and Culver's Day (form in packet) help keep registration and ticket fees low. Parents and guardians are encouraged to participate and assist when possible. SMYT fundraisers and community appearances help build character and social skills.

Food/Snacks

Snacks are permitted during scheduled breaks determined by show director. No food or beverage is allowed in the theatre or on stage except for water in a sealed bottle or canister.

Cast/Crew Biographies (Bios)

Cast bios will be posted in the lobby during performances. Use the Cast BIO Form in this packet and attach your own picture. (If you need it back, take it off the lobby board after the last performance. All unclaimed bios will be recycled.) Complete the Cast Bio Form legibly and decorate it if you wish. **See calendar for deadline, place into PAC lobby drop box or hand to stage manager.** Please be brief, specific, and grammatically correct. 125 WORD LIMIT.

Sample BIO:

Hello, world! I am 15 years old. I'm going to be a sophomore at South Milwaukee High School. This is my 4th show in SMYT and it just gets better and better every year. I have been in other productions like Excalibur where I was Lady Wolfgang. I am a current member of the JV Poms Squad and Marching Band and also in Choir. I take piano and dance lessons. I hope to pursue theater and music in college and beyond. Enjoy the show!

Costumes

We use combined resources to obtain costumes. Each cast member may be required to provide their own costume at request of costume designer. You may be asked to purchase clothing you keep at a minimal charge (eg. tights or t-shirt). All cast members must wear something underneath your costume if you do a costume change (eg. shorts/leggings and t-shirt or tank top). Actors must change quickly and around other cast members.

Show DVDs and Picture CDs

Due to licensing agreements, photography and video recording performances is not allowed. Our license agreement permits us to create an archival video and set of photos. Therefore, a professional videographer/photographer will take pictures and record the show. You may purchase DVDs and CDs from that company. We'll provide information online when it is available. That company will handle order fulfillment and payment from start to finish.

Show Program Ads & Donations

Nothing beats the rush you get when you perform in front of an audience. You worked hard in practice, now you need to get the word out about your show. Would you do one of the following? **See Ad Form for due date.**

1. Talk to your parents and other relatives about purchasing an ad.
2. Contact a business that you go to often, and ask them to purchase an ad.
3. Business or individual donations or sponsorships:

Ask for a donation and we will list their name in the program (see form). Or if you or someone you know might be interested in sponsoring SMYT, contact Rachel Sorce, Executive Director, SMPAC at (414) 766-5048 or rsorce@sdsd.k12.wi.us for information.

2019 SMYT Participant Information Packet

Crew Information

If your child is interested in stage crew and is at least a high school freshman (for the coming school year), contact Nick Da Via, SMPAC Technical Director (ndavia@sdsms.k12.wi.us or (414) 766-5293 for more information.

Show Day Preparation

Be sure your child gets a good night's rest and eats breakfast. Remind them that it's normal to feel a little nervous or anxious, and that they're not alone. Tell them to do their best and be sure to have fun!

Volunteer Sign Up

SMYT's success is due largely to the support and involvement of participating families. Volunteers help keep registration and ticket prices low. Please choose 1-2 things you can do to help, such as making costumes, selling concessions, painting set pieces, supervising backstage, coordinating a cast party meal, helping out at the car wash, hanging posters in the community and so on. If your child has an interest in any of these areas, let the director know. Theatre is a collaborative effort, but it's important to work within the director's vision as he/she sees the entire picture.

For the cast parties, please sign up to bring a listed item. The Cast Party Sign Up Sheet will be posted 2 weeks prior to the performance on the bulletin board in lobby. Thanks for making the day special for these young performers!

Show Tickets

All seats are general admission, not reserved, non-refundable. Tickets are \$10 (adults) and \$5 (students). They will be available at least 3 weeks before show. Purchase at www.southmilwaukeepac.org or call (414-766-5049) or at the door one hour before each performance. Get tickets in advance to avoid lines. If you need wheelchair or other arrangements, please call the box office in advance.

IMPORTANT FORMS & DUE DATES

Here is a list of important due dates for the forms included in this packet:

<u>Item</u>	<u>Due Date</u>	<u>Due To</u>
payment	May 17	drop box or online
registration form	May 17	drop box or online
cast listed posted	June 3	online and on lobby board
optional music practice CD order	June 5	drop box or online
extra non-cast t-shirt order	1 st Wed. Rehearsal	Additional non-cast t-shirts ordered online or by form (cast size taken on registration form)
tickets go on sale	June 27	Box office or online
cast party food sign-up	2 wks prior to show	Box Office Bulletin Board
JR bios, program ad payment & art	July 2	Drop Box or online
JR bios, program ad payment & art	July 24	Drop Box or online
costumes due for Juniors	July 9th	
Culvers day	July 11	Present Form in this packet at Culvers
video/photo payment	Last Performance	direct to video/photo company

2019 SMYT Participant Information Packet

Optional MUSIC PRACTICE CD ORDER FORM—Due June 5

Keep the top so you have record of what you ordered and turn in the bottom. Due to copyright restrictions, music CDs for practicing at home must be purchased from the supplier. These cost \$10 each. These are not required for performers, but are recommended in order to practice at home. Music CDs will be available first week of rehearsal.

The AristoCats KIDS The Lion King JR

For my records, I ordered quantity _____ for \$_____.



Music Practice CD

The AristoCats KIDS The Lion King JR

Student Name: _____

Parent/Guardian Name: _____

Total CDs _____ x \$10 each = \$_____

Payment due at time of order.

Submit all paperwork/payment in the box office drop box or order online.

Payment options: I paid online (no need to turn in this form) cash check (payable to SMPAC)

OR credit card (Visa, MC, AM Ex, Discover)

Name on card: _____ Card Number: _____

Card Exp. (MM/YY): _____ CV code: _____ Signature: _____

2019 SMYT Participant Information Packet

Optional Additional T-SHIRT ORDER—Due first Wednesday rehearsal

One t-shirt is included with each enrollment. Student cast t-shirt sizes collected on registration form. This form is only if you'd like additional t-shirts for family. Fill in this form or order online. Or you can order online and you do not need to fill in this form. T-shirts are distributed at rehearsal to student you list on your order.

For my records, I ordered size(s) _____, quantity _____.



T-Shirt Order Form

The AristoCats KIDS

The Lion King JR

Student Name: _____

Person Ordering: _____

SIZE	Qty
Youth Small (6)	
Youth Medium (8-10)	
Youth Large (12)	
Youth XL (14)	
Adult Small	
Adult Medium	
Adult Large	
Adult X-Large	
Adult XXL	
Total quantity	

Total additional t-shirts _____ x \$15 each = \$ _____

Payment for additional t-shirts due at time of order. If paying by check, made payable to SMPAC. Submit all paperwork/payment in the box office drop box or order online.

Office only: payment entered in SABO

Payment options: I paid online (no need to turn in this form) cash check (payable to SMPAC)

OR credit card (Visa, MC, AM Ex, Discover)

Name on card: _____ Card Number: _____

Card Exp. (MM/YY): _____ CV code: _____ Signature: _____

Name: _____

Age: _____

Part in SMYT: _____

Biography: _____

BIOGRAPHY

Paste your picture here provided by you, grab this off bio board after your last performance if you want it back. Or type your own and turn in or e-mail it to mmajerus-uellen@sdsms.k12.wi.us

Turn it in when complete, **due two weeks before the show.**

2019 SMYT Participant Information Packet

SHOW PROGRAM ADS & DONATIONS

Student name: _____

The AristoCats KIDS (July 20 publish) —**Due July 2, 2019**

The Lion King JR (Aug 2 publish) —**Due July 24, 2019**

Contact Name: _____

Business Name (if applicable): _____

Address: _____

City/Zip: _____

e-mail: _____

Phone: _____

Personal Sample:

• • • • •
 •
 • **Congrats,** •
 • **Abby on** •
 • **your first** •
 • **play!** •
 • We are so proud of •
 • you! Break a leg! •
 • Love, •
 • Mom, Dad, •
 • Dylan & Carter •
 • • • • •

Black and white ad size	qty	Cost	Total Cost
<input type="checkbox"/> ¼ page (2.25"Wx3.75"T)		\$20	\$
<input type="checkbox"/> ½ page (4.75"Wx3.75"T)		\$30	\$
<input type="checkbox"/> full page (4.75"Wx7.75"T)		\$50	\$
<input type="checkbox"/> Donation		\$	\$
Total			\$

Black and white artwork e-mailed to mmajerus-uelsen@sdsms.k12.wi.us .

Please create my ad message to read:

Office only: ad created into program payment in SABO

Payment due at time of order.
 Submit all paperwork/payment in the box office drop box.

Payment options: I paid online cash check (payable to SMPAC) OR credit card (V, MC, AM Ex, Discover)

Name on card: _____ Card Number: _____

Card Exp. (MM/YY): _____ CV code: _____ Signature: _____



AND



**SOUTH MILWAUKEE
PERFORMING ARTS CENTER**

SOUTH MILWAUKEE YOUTH THEATRE

INVITE YOU TO A FUNDRAISER AT
CULVER'S 7841 S. HOWELL AVE
FROM 10AM-10PM ON

Thurs., July 11, 2019

PRESENT THIS VOUCHER WHEN ORDERING AND CULVER'S WILL DONATE 10% OF
THE SALE TO SOUTH MILWAUKEE YOUTH THEATRE
THANK YOU FOR CONTINUING TO SUPPORT OUR COMMUNITY

\$ _____

SMYT Disney The Aristocats KIDS Junior Cast

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JUNE 2019	AUDITIONS MAY 20 5:00-8:00pm All Reg Forms due May 17	17 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm)	18 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm)	19 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm) Extra \$T-shirt orders Due	20 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm)	21	22
	23	24 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm)	25 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm)	26 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm)	27 Rehearsal Both Casts Chorus Only (4-5pm) All Others (5-6pm) Show Tickets on sale!	28	29
	30	1 Rehearsal All House (4-5pm) All Alley (5-6pm)	2 Bios & Ads due Rehearsal All House (4-5pm) All Alley (5-6pm)	3 Rehearsal All House (4-5pm) All Alley (5-6pm)	4 No Rehearsal Independence Day	5	6
JULY 2019	7	8 Rehearsal All House (4-5pm) All Alley (5-6pm)	9 Bring in Costumes Rehearsal All House (4-5pm) All Alley (5-6pm) Cast party sign-up!	10 Rehearsal All House (4-5pm) All Alley (5-6pm)	11 Culver's Day Rehearsal All House (4-5pm) All Alley (5-6pm)	12 "Paper" Tech Rehearsal All House (4-6pm) All Alley (6-8pm)	13 SMYT All Cast Car Wash 10-1 SMHS parking lot
	14	15 Tech Rehearsal All House (4-6pm) All Alley (6-8pm)	16 Tech Rehearsal All House (4-6pm) All Alley (6-8pm)	17 Tech Rehearsal All House (4-6pm) All Alley (6-8pm)	18 SM Market Tech Rehearsal All House (4-6pm) All Alley (6-8pm)	19 Tech Rehearsal All House (4-6pm) All Alley (6-8pm)	20 PERFORMANCE DAY! Video/Photo orders due House Cats arrive 11:30am Show at 1pm, cast party until 3pm Alley Cats arrive 4:30pm Show at 6pm, cast party until 8pm

SMYT The Lion King JR Senior Cast

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
JUNE 2019	AUDITIONS MAY 21 5:00-8:00pm Reg Forms due by May 17	24 Rehearsal 6:30-8:30pm	25 Rehearsal 6:30-8:30pm	26 Rehearsal 6:30-8:30pm Extra T-shirt \$ orders due	27 Rehearsal 6:30-8:30pm Show Tickets on sale!	28	29
	30	1 Rehearsal 6:30-8:30pm	2 Rehearsal 6:30-8:30pm	3 Rehearsal 6:30-8:30pm	4 No Rehearsal Independence Day	5	6
JULY 2019	7	8 Rehearsal 6:30-8:30pm	9 Rehearsal 6:30-8:30pm	10 Rehearsal 6:30-8:30pm	11 <i>Culver's Day</i> Rehearsal 6:30-8:30pm	12	13 SMYT All Cast Car Wash 10-1 SMHS parking lot
	14	15 Rehearsal 7:30-9pm	16 Rehearsal 7:30-9pm	17 Rehearsal 7:30-9pm	18 Rehearsal 7:30-9pm	19	20 Support SMYT Jr. Cast! <i>Aristocats</i> at 1 or 6pm
	21	22 Rehearsal 5-8pm	23 Rehearsal 5-8pm	24 Rehearsal 5-8pm Ads & Bios due	25 "Paper" Tech Rehearsal 1 5-8pm	26 "Paper" Tech Rehearsal 2 5-8pm	27 "Paper" Tech Rehearsal 3 (11-2 If needed)
	28	29 Tech Rehearsal 5-9pm	30 Tech Rehearsal 5-9pm	31 Tech Rehearsal 5-9pm	AUG 1 <i>SM Market</i> 3:30pm performance Tech Rehearsal 5-9pm	AUG 2 OPENING NIGHT! Arrive 5:30pm Show at 7:00pm	AUG 3 Arrive 5:30pm Show at 7:00pm AUG 4 Arrive 12:30pm Show at 2:00pm <i>Video/Photo orders due Mandatory strike after</i>